

**NOT APPROVED**  
Michigan State Rabbit Breeders Association  
General Membership Meeting  
09/29/2013  
MSU Pavilion, East Lansing, MI

**Members Present:** Sherry Garrett, Chris Garrett, Dianne Howe, Sue Tolsma, Melissa Allen, Ronda Hemenway, Janet Bowers, Julie Hume, Jessica Usakowski, Rob Usakowski, Sheree White, Sue West, Anthony Parker, Bryan Shirk, Helena Hickerson, Donna Mallory, Neva Sulpher, Crystal Parker, Janet Scott, Barbara Irelan, Dennis Keefer, Kelly Hansen, Darrell Howe, Jane Burt, Carlene Bell. Guest

**Minutes & Communications:** Sherry Garrett

Motion by Jane Burt, second by Chris to accept the March Annual Meeting minutes as printed in the newsletter. Motion carried.

**Financial Report:** Russ Scott

09.29.2013

Cash Assets:

Independent Bank Checking:	\$10,054.26
Chemical Bank Checking:	\$ 2,483.03
Independent Bank Savings:	\$ 2,755.11
Chemical Bank Savings:	\$ 1,198.86
10/16/2013 CD:	\$ 1,023.02
08/20/2014 CD:	\$ 2,049.62
Total Cash Assets:	\$19,563.90

**Officer's Reports:**

**President Tony Parker:** Tony will be meeting with the officers to work on the 2014 Budget.

**Vice President Chris Garrett:** Chris would like to be working on more education, particularly to include the youth membership of MSRBYA and possibly a summer picnic or other event. Bryan Shirk and Marcus Rhoden will sit on the committee.

**Treasurer:** Russ would like the bills to be submitted on the Inner Transaction Form with the line item of where it falls within the budget. Jane Burt, webmaster, will upload this to the website for ease of transactions.

**Secretary:** Sherry is working on the affiliations for 2014 which are due December 1<sup>st</sup>. The Board of Directors have approved purchase of a new Secretary's membership program to be purchased from Richard Gehr in the amount of \$125.00.

**Committee Reports:**

**State 4-H Report: Ronda Hemenway**

State 4-H Rabbit & Cavy Workshop is on November 8<sup>th</sup> & 9<sup>th</sup> at Kettunen Center. Discussion on our support of the workshop this year. Motion by Jane Burt, second by Bryan Shirk to pay the actual cost of the Notebooks and any additional cost of the nest box materials for the 11/09/2013 4-H workshop at Kettunen Center up to \$500.00 maximum. Discussion. It is requested to have Katie VanderKolk send actual billing of costs and materials to the treasurer with copies of receipts, Russ Scott for payment. Motion carried.

**Show Circuit: Carlene Bell**

Oakland County Fair: Carlene has not received the reports for the points. Breeder/MSRBA reports are overdue and the Oakland County Fair is on probation.

**Auditing:**

Janet Bowers will be working with Russ to prepare and complete an audit. The official auditor is working on the 2012 full official audit of the books from former treasurer Sandy Doyle prior to the transfer to the current treasurer, Russ Scott.

**Promotional: Ronda Hemenway**

We may need to purchase some more new tee shirts. We have several hoodies and sweatshirts available. Jane Burt can set up advertising for clearance of some merchandise.

**Constitution: Rob Usakowski**

Cavies are included in the Master Breeder division of awards.

**Publication: Jane Burt**

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We have some new advertisers in the News. New breeders and judges articles of interest in going into the issues and future ones are needed. We have gone to a heavier cover which should take care of issues with shipping.

**Election: Margaret Michael & Neva Sulpher**

Voting will take place on Saturday November 23<sup>rd</sup> of the Fall Show from 10:00 until 2:00. New members must have paid in cash that day in order to vote.

**Resolutions: Russ Scott**

Two resolutions have been given to Russ and the Resolution Committee.

**Awards Committee:**

Open and youth awards are to be budgeted with A & B Fall Shows at \$1,900.00 and C (Sunday) at \$500.00 for Open and Youth.

**Judges Lunches Committee: Neva Sulpher**

Fall Show: There are two coolers, a tote of paper products. More paper products need to be purchased. There will need to be two clubs to provide Saturday lunches and one club for Sunday lunches. Volunteers needed.

2014 Convention: Saturday is covered for the judges lunch, but we need one club to volunteer for the Sunday shows.

**Unfinished Business:**

**Fall Show 2013:**

The Fall Show will be held a week earlier in 2013, being held on November 23<sup>rd</sup> – 24<sup>th</sup>, 2013.

- The open show starts at 8:30 a.m. with open entries due in by 7:30 a.m.
- Judges update: Saturday, Don Peterson will be the third cavy judge as he is a dual license judge.
- Three judges applicants wish to work with judges at the Fall Show.
- Neva Sulpher is open secretary for the Sunday Show. All but seven sanctions are in for the Show C on Sunday.
- Supplies: Tony Parker has paper and envelopes.
- Ribbons: We need to order a roll of blue first place ribbons from Barb and Al.
- Rosettes: May need to be ordered. We may be able to get a break on the price if we order for both Fall Show and Convention.

**Meat Buyer at Fall Show:**

It is suggested to have the meat buyers between the trailers by the Pavilion if approved officially by MSU. Discussion. Motion by Crystal Parker, second by Bryan Shirk for the Fall Show and Convention weekend Meat Buyers to be on the MSU property pending written approval by MSU. All in favor 11, against the motion 11. Tied vote. President Tony Parker to break the tie. President Parker voted Nay. Motion failed. No meat buyers will be invited to be on the site.

**Trailer Storage:**

Trailers are currently housed at Carpenters in Lake Odessa. Motion by Sherry Garrett to allow Ron Carpenter, Jane Burt and Tony Parker to research a commercial storage facility in the Lansing area to house both trailers and to bring a report to the Board of Directors at the Fall Show meeting. Motion carried unanimously.

**Youth Report: Taylor Usakowski.**

The youth took in \$159.50 on their last bake sale. They approved the youth executive board to purchase a large raffle item for the Fall Show raffle. Nominations were taken for officers and directors. Russ Scott was questioned about 5 checks that have been sent by the youth to the treasurer that have not been cashed yet. Russ has not received them so the mailing address needs to be checked by the youth to insure they are being shipped to the correct address. 24 tee shirts have been ordered for the Michigan Youth Team members who are competing at the ARBA Convention. The youth will be holding a bake sale at the GLRCS Show on November 9<sup>th</sup>, at Mason. The youth were thanked for their report.

**2014 MSRBA Convention: Tiffany Weiss General Chairperson**

- The equipment will be power washed on Friday, prior to the Judges Conference.
- Secretary, Barb Irelan would like large breed club members to assist with sorting and counting cards at Convention.
- Judges Conference: Pam Jones Chairperson: Kelly Hansen has a list of judges who have been hired which may assist with the judges conference. She will forward it to Pam Jones.
- Rabbit/Cavy School: We need to receive the presenter informational handouts as soon as possible for printing. Cavy handouts are also needed.

- Banquet: We have secured our sponsor. The Board approved \$500.00 deposit for the University Club has been paid.

**NOT APPROVED**

**New Business:**

**Treasury Signatures:** Janet Bowers made the motion, second by Carlene Bell to allow the treasurer with prior approval of the Executive Committee to sign checks for expenditures over \$1,000.00 with only one signature. Motion carried.

**Standing Rules Changes:**

**March 2005: Sanctioning Breeds.**

Deleted rule.

**June 2005: Debit Cards:**

Deleted rule

**December 2005: Fall Show Awards:**

Amended to read: The top 25 Sanctioned Rabbit Breeds receive *Awards* and the rest to receive rosettes (along with the privately sanctioned breeds for the Fall Show.

**September 2008: Fall Show Awards:**

Deleted rule.

**December 2008: Convention Catalog:**

Deleted rule.

**December 2008: Convention Awards:**

Deleted rule.

**December 2008: CD**

Deleted rule.

**June 2009: Newsletter:**

Deleted rule.

**September 2009: Private Sanctions – Specialty Shows**

Deleted rule

**September 2010: Check Signatures**

Deleted rule

Motion by Jane Burt, second by Rob Usakowski to approve the Standing Rules as discussed. Motion carried. The remainder will continue as written.

**Any other New Business:**

**Minimum Number of Shows for Sweepstakes:** To increase a minimum of 12 shows to be shown at for Sweepstakes will be discussed at the November meeting.

Motion to adjourn by Jane Burt, second by Sue West. Motion carried.

Respectfully submitted by:

*Sherry S. Garrett, secretary*