

**Michigan State Rabbit Breeders Assoc.
Board of Directors Meeting
November 24th, 2013
MSU Pavilion, East Lansing, MI**

Roll Call of Board of Director's Present: Quorum Met

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|--------------------|------------------|-----------------------|------------------|
| President: | Anthony Parker | North Central MI RBA: | Mark Kopfman |
| Vice President: | Chris Garrett | Osceola R& CBA: | Ronda Hemenway |
| Secretary: | Sherry Garrett | Saginaw Valley R&CBA: | Marcus Rhoden |
| Treasurer: | Russ Scott | Whitetail RBA: | Barbara Irelan |
| Cal-Bra-Hill: | Jane Burt | MI Cavy Breeders: | Helena Hickerson |
| Central MI RBA: | Janet Bowers | Michigan Dutch RC: | Julie Hume |
| Great Lakes R&CS: | Robert Usakowski | MI Florida White RC: | Albert Irelan |
| Heart of Michigan: | Neva Sulpher | MI Mini Lop RC: | Kelly Hansen |
| Hop-2-It: | Donna Mallory | MI New Zealand SC: | Henry Carpenter |

Guests present: Niles Boulier (Booth Chairperson), Ronald Carpenter (Equipment Chairperson), Chad Weiss (Assistant Booth Chairperson), Candy Carpenter, Carlene Bell, Glenda Weiss (Youth Advisor), Tiffany Weiss (Convention Chairperson), Diane Walter & Diane Drier (Convention Banquet Co-Chairpersons).

Secretary's Minutes:

Motion by Ronda Hemenway, second by Marcus Rhode to accept the minutes as printed. Motion carried.

Financial Report Russ Scott: As of 11.22.2013

Cash Assets:

| | |
|----------------------------|---------------------------|
| Independent Bank Checking: | \$ 6,470.67 |
| Independent Bank Savings: | \$ 3,779.54 (Includes CD) |
| Chemical Bank Checking: | \$ 3,588.04 |
| Chemical Bank Savings: | \$ 337.12 |
| 08/20/2014 CD: | \$ 2,050.99 |
| Total Cash Assets: | \$16,226.36 |

Motion by Neva Sulpher, second by Ronda Hemenway to send the Treasurer's report to the Audit Committee. Motion carried.

Officer Reports:

Vice President: Chris Garrett

Chris Garrett suggested we work on a swap meet with the Michigan Game Bird Association in 2014. It was suggested to incorporate this with the Workshop Committee.

Secretary Reports: Sherry Garrett

Affiliations: Affiliation and Insurance paperwork is due December 1st. The Club Secretary Membership program was updated with the Board.

Unfinished Business:

Late Show Report and Head Tax Payment Policy:

Report presented by committee chairperson, Jane Burt to the Board. Motion by Jane Burt, second by Janet Bowers to accept the policy as printed. Roll Call Vote: Chris Garrett, Nay; Sherry Garrett, Nay; Jane Burt, Yes; Janet Bowers, Yes; Neva Sulpher, abstain; Donna Mallory, Yes; Mark Kopfman, Yes; Ronda Hemenway, Nay; Marcus Rhoden, Nay; Barbara Irelan, Yes; Helena Hickerson, Nay; Julie Hume, Yes; Al Irelan, Yes; Kelly Hansen, abstain; Henry Carpenter, Nay. 7 for the motion, 6 against the motion; Motion carried.

Secretary, Sherry Garrett will place the new policy in the Late Show Report and Head Tax Payment Policies in the Affiliated Clubs packets to be picked up at Convention.

Audit:

A letter was read from the auditor, Richard J. Wilson, CPA, PC. on the completed audit stating that activities and disbursements are being maintained in the appropriate manner. Cost was \$425.00 which is under the budgeted amount of

\$500.00 by the board of directors. It is noted as a reminder that everyone who handles funds during the 2013 calendar year must file a financial report with financial records to the audit committee at the close of the fiscal year.

2013 Rabbit Auction Report: Kelly Hansen

Auction Income: \$ 915.00

Cash donations: \$ 141.00

Final Total Income: \$1,056.00

Treasurer, Russ Scott noted that no bill has been received from the State 4-H Rabbit & Cavy Workshop for the nest box materials and the educational notebook project for notebook cost.

Any Other Unfinished Business:

Sherry Garrett made the motion, second by Janet Bowers to allow President Tony Parker, and Editor, Jane Burt be allowed to make the determination on printing of club/show reports for the January-February issue of the Michigan Rabbit News to maintain the size of between 60-68 pages for mailing purposes. Motion carried unanimously.

New Business:

Youth report read to the Board of Directors from the youth membership.

Show Circuit

Highlights of the Show Circuit was discussed. Sherry Garrett made the motion, second by Julie Hume for recommendation of the proposed Show Circuit Rules as printed for vote by the General Membership for approval. Motion carried.

2014 Budget:

Motion to approve the proposed budget with the changes as written by Jane Burt, second by Neva Sulpher. Motion carried unanimously.

Trailer Storage:

Cost per year of \$613.80 if paid in full at time of signing the contract, with a ½ month discount with the actual outflow payment of about \$586.00. The gated storage is 45 feet deep. Motion by Chris Garrett to pay for a full years storage for both trailers on the same lot in the approximate amount of \$586.00, second by Donna Mallory. Motion carried.

Committee appointments:

Elections Committee: Neva Sulpher chairperson with Kathy Carpenter and Elizabeth Pentico.

Promotional Committee: To add one person to committee with Ronda Hemenway as chairperson.

President Parker stated that everyone else will stay on their committee appointments. Motion to accept the appointments as discussed by Mark Kopfman, second by Marcus Rhoden. Motion carried.

Any Other New Business:

Vendors Contracts:

Niles Boulier requested to address the Board of Directors: 11 Booths for the Fall Show. Discussion on the booth contract and his concerns. Should care dealers be under 3 spaces or under as a vendor?

Motion by Jane Burt, second by Neva Sulpher that the contract read: Commercial vendors are limited to a maximum of 3 spaces. Motion carried.

Motion that all affiliated clubs be limited to 2 booths, any non—affiliated will pay an additional \$10.00 fee on top of the current rate by Sherry Garrett, second by Ronda Hemenway. Motion carried.

2014 Fall Show preliminary numbers:

Open A 1713 Open C: 723

Open B 1726 Cavies numbers for Saturday around 300 both shows w/approx. 75-125 Show C Sunday.

Any Other New Business: None

Motion to adjourn by Chris Garrett, second by Kelly Hansen. Motion carried.

Respectfully submitted by:

Sherry S. Garrett, secretary